

---

This is a Rental Agreement between the Welland Recreational Canal Corporation (WRCC), an agency of the City of Welland, operating as the Welland International Flatwater Centre (WIFC), herein after known as the "WIFC", and

Here in after known as the "User", for the use of the WIFC Venue.

Event Date:

## Facility Description

### 1. Venue Rental

The WIFC Venue rental consists of the following included items:

- i. Celebration Hall that can hold up to three hundred (300) people
- ii. Access to Food Preparation Room, Change Rooms and Washroom Facilities in the lower level of the Building
- iii. Permanent Grandstands that seat 500 people
- iv. Public Washrooms within the Concourse/Plaza Area
- v. Parking facilities

### 2. Additional Items for Rental

The WIFC has additional facilities and equipment which can be rented during your event. These items are individually priced on the booking chart and are an additional fee above the Venue rental:

- i. Portable Washroom Trailers with flushable toilets and running water - 4 female stalls separate from 3 male urinals and 1 male stall in each units - equivalent of twelve (12) portable washroom units - **will be required if event number exceeds five hundred (500) people plus or minus**
- ii. Fencing - grey steel event fencing - eight (8) foot pieces - quantity available ninety (90) pieces
- iii. Garbage Drums
- iv. Picnic Tables
- v. Cruiser and Rectangular Tables
- vi. Black Folding Chairs and Multi Coloured Adirondack Chairs

## Celebration Hall

The Celebration Hall is located north of the Finish Line Timing Tower and permanent grandstands. The User group will have access to the Reception Area (main level of building), Change Rooms/Washrooms and Food Preparation Room (within the lower level of building) included in the Venue Rental. The Food Preparation Room contains a sink, prep area, fridge, freezer and ice maker.

The Celebration Hall can hold up to three hundred (300) people or it can be divided into smaller rooms using wall partitions.



### ***Reservations/Booking***

All reservations/bookings of the WIFC Venue and any additional equipment for use during the event must **be booked through the WRCC Offices**, in advance of the event taking place. The WRCC has the right to refuse a reservation/booking for an event if it conflicts with another event taking place at the WIFC North Course or for any other reason.

In order for the event to be guaranteed, the WRCC must receive:

1. A non-refundable deposit of one hundred (\$100) dollars due at time of booking.
2. A completed Event Booking Details form.
3. Insurance Certificate.
4. The remainder of the rental fee will be due fifteen (15) business days before the event date.

### ***Insurance***

The WRCC and the City of Welland requires the User to provide General Liability Insurance to use the Venue. The User shall, without limiting its obligations or liabilities herein and at its own expense, maintain general liability insurance with the limit of not less than Five Million Dollars (\$5,000,000.00), inclusive per occurrence for bodily injury and property damage including loss of use thereof. Such insurance shall extend to cover the User's employees, event, participants and volunteers and shall include the Welland Recreational Canal Corporation and the Corporation of the City of Welland as additional insured with respect to liability arising out of the use of the property belonging to the WRCC and City of Welland by the User. If alcohol will be served, liquor liability should be included as part of the coverage.

### ***Smoking***

The WIFC North Course, all of the buildings and areas considered as the venue are smoke free. There is to be no smoking within two hundred and fifty (250) meters of any of the buildings. There are no designated smoking areas within the property.

### ***Alcohol***

The serving and or sale of alcohol may be permitted upon written agreement with the WIFC.

The User has one option for consideration of the sale and or service of alcohol, namely:

1. "The User may choose to apply, of their own accord, for a Special Occasions Permit through the Alcohol and Gaming Commission of Ontario, available at your local LCBO".

The User will be held responsible to follow their liquor license rules at all times during the rental period, and for any liability or damages that occur during the event due to consuming alcohol during the rental period. The WRCC reserves the right to revoke at any time the right to serve alcohol if upon inspection by the WIFC, the User is found to be in contravention, or attempting to influence WRCC serving staff to break any liquor license policies or rules.

No alcoholic beverages may be brought into or taken out of the event by participants or guests.



**Emergency Routes**

At all times emergency routes to and through the venue must remain open, maintaining a minimum vehicle width of fourteen (14) feet. The WRCC has the right to tow any vehicle that has not been removed from these emergency routes, at the expense of the User or Owner of the vehicle.

The Welland Recreational Canal Corporation will not be held responsible for any losses, damages, or injuries to persons or property of the User, or the User's participants and volunteers. This refers to any loss, damage, or injury to persons or possessions that may occur at any function held at the venue, from any cause, whatsoever, prior to, during, or subsequent to the period covered by this Agreement. The User will be responsible for the control and supervision of the people in attendance during the use of the venue to ensure no harm is done to persons, property, equipment or any and all items/equipment pertaining to the venue.

The User agrees to abide by this Agreement and acknowledges having received a copy thereof. The User will be held financially responsible for any damage to the venue or equipment, which occurs during the User's use of the venue.

***By signing below, the User acknowledges that he/she has read and agrees to all of the above terms and conditions and has the binding authority of the User to sign this agreement.***

**"User"**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Date

***"Welland Recreational Canal Corporation"***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Date